

**HONG KONG AIR CADET CORPS**  
**Vocational Qualifications Unit**

**MEMO**

*From* OC VQU

*To* All OC Units

*CC* DCO Trg, OC Trg Gp & LO (UK)

*Ref.* VQU/10/2017

*Date* 11 October 2017

**Adult Training Facility (ATF) Training Programme 2018**  
**Air Training Corps (ATC), Royal Air Force (RAF) College Cranwell, United Kingdom**

HKACC has been actively organizing joint training activities to foster members' development with the Air Training Corps (ATC) since 2005. A total of nineteen adult members have been attending various courses organized by the Adult Training Facility (ATF) since 2015. Applications are now invited for the 2018 cohort! Details are as follows:

	<b>Officers' Initial Course</b>	<b>Squadron Commander's Course</b>	<b>Warrant Officers' Course</b>	<b>SNCO Staff Drill Instructors' (Arms) Course</b>	<b>SNCO Staff Drill Instructors' Course</b>	<b>SNCO Staff Initial Course</b>
<b>Course Code</b>	<b>OIC</b>	<b>SCC</b>	<b>WOC</b>	<b>SSDIC (Arms)</b>	<b>SSDIC</b>	<b>SSIC</b>
<b>Dates</b> (Courses are from Sunday evening to Friday lunchtime)	14 – 19 Jan 18 – 23 Feb 4 – 9 Mar 20 – 25 May 10 – 15 Jun 19 – 24 Aug 9 – 14 Sep 11 – 16 Nov 2 – 7 Dec	21 – 26 Jan 18 – 23 Mar 13 – 18 May 5 – 10 Aug 16 – 21 Sep 4 – 9 Nov	30 Sep – 5 Oct	2 – 7 Sep	3 – 8 Jun 22 – 27 Jul	7 – 12 Jan 4 – 9 Feb 25 Feb – 2 Mar 8 – 13 Apr 29 Apr – 4 May 17 – 22 Jun 15 – 20 Jul 12 – 17 Aug 7 – 12 Oct 28 Oct – 2 Nov 25 – 30 Nov 9 – 14 Dec
<b>Minimum Re-quirements</b>	(i) Plt Off with active service	(i) Fg Off or above with at least two years' active service	(i) WO with DI rating and with at least two years' active service	(i) Instr to WO with DI rating and with at least three years' active service	(i) Instr to WO with at least two years' active service	
	(ii) Proficient in both written and spoken English					
	(iii) A satisfactory performance in the selection interview (if applicable)					

Please refer to the Annex 1 for the application guidelines.

Winnie S Y Ho  
 Ag Sqn Ldr  
 OC VQU

Encl.

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**Annex 1 – Application Guidelines**

1. The total number of vacancies is 6.
2. Training venue: ATF, RAF College Cranwell, United Kingdom.
3. No courses fee will be charged, however, all successful applicants are required to arrange and be responsible for their own air tickets, meals, transport and accommodations. Full or partial subsidy of travel expenses to and from London and RAF Cranwell, accommodations and daily meals during the stay in RAF Cranwell may be provided subject to availability of funding allocated by the Corps.
4. For those who are interested in applying for the above courses, please send the completed application form (Annex 2) with your OC unit's endorsement to the undersigned and Plt Off Antonia Yam, VQO at [hkaccvqu@gmail.com](mailto:hkaccvqu@gmail.com). Please indicate the course you applied for and the relevant course dates in the email subject line (E.g. "OIC 20-25 May 2018").
5. Consideration of applications will commence on 13 October 2017 until the vacancies are filled. Interested members are highly encouraged to submit their applications as soon as possible.
6. The selection committee thanks applicants for their interest, but advises that only candidates shortlisted will be notified of the application result. The confirmation of acceptance will be officially issued by ATF, ATC.